



DEPARTMENT OF ENGLISH

Kamrup College, Chamata; Nalbari, Assam-781306

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Syllabus

Add-on Course on Spoken English

(For Undergraduate Students)

Course Code: ENG-SE-CC01

Institution: Kamrup College, Chamata (affiliated to Gauhati University)

Department offering the course: English

Syllabus prepared by: Dr. Sanjib Kumar Goswami

Total no. of class hours: 30

Introduction:

This Certificate Course in Spoken English introduces students to the skills of attaining basics of effective communication in English. It charts through the various needs and requirements of a learner into the domain of English language speaking. The curriculum focuses on practical conversation. We focus on essential vocabulary, grammar structures, pronunciation, intonation and conversational phrases that are necessary for effective communication. Our structured curriculum gradually introduces new concepts, allowing the learners to acquire everyday dialogues, and situational role-plays to ensure that they can confidently interact with others in English.

Objectives: the objectives of this course are as follows:

- To make the students proficient in Spoken English communication in various formal and informal situations.
- Build the basic foundation for English communications skills.
- To develop the learner's overall personality development to face job interviews in an confident manner.

Course Module:

This thirty hours contact course is divided into four units. Each unit focuses on the various aspects of Spoken English communication, imparting the basic theoretical inputs and then followed by rigorous practice sessions. This syllabus is designed for the under graduate students and each unit is designed keeping in mind the objectives stated above.

The units are as follows:

UNIT I: Introduction to Basic English Listening & Speaking Skills (4 hours)

- Barriers of English Communication

- English Sounds
- Syllables
- **Stress and Intonation**

UNIT II: Informal conversation (4 hours)

- Greeting
- Taking leave
- Introducing oneself and others
- Other day to day situations

UNIT III: Formal conversations (6 hours)

- Greeting
- Taking leave
- Introducing oneself and others
- Giving presentation and public speech
- Facing interviews
- Group discussion

UNIT IV: Spoken English practice in different day to day context (16 hours)

Suggested Readings:

- ✓ Sugathan Beena; Anand Shradha & Shroff Vaishali Oxford English System Listening, Speaking & Pronunciation 1. OUP. 2017
- ✓ Jones, Leo. *International Business English*. Cambridge University Press, 2007
- ✓ <https://basicenglishspeaking.com>
- ✓ <https://www.talkenglish.com/>

Examination: The examiner will assess the student's

- (i) Basic understanding of the concepts of Syllable, accent and weak forms without going into the theoretical issues.
- (ii) Ability to narrate a situation
- (iii) Presentation on some current topic and assess their interview skills through a mock interview

Mode of Evaluation:

- **Group Discussion: 20 Marks**
- **Oral Presentation: 20 marks**
- **Classroom Interaction: 10 marks**
- **Oral Examination: 50 marks**
