MINUTES OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD AT KAMRUP COLLEGE, CHAMATA, ASSAM 781306, ON 28TH DECEMBER,2023 AT 1. 00 p.m

1. Welcome to all by co-ordinator of IQAC
2. Assumption of Chair by the Chairman and Placement of the items of Agenda
3. Presentation of the last IQAC meeting and confirmation by Chairman.
4. Objectives of the meeting.
5. Release of Edited Book
6. AAA, Green Audit, Environment Audit, Energy Audit for NAAC visit.
7. Discussion on Preparation for NAAC Visit-Departmental profile, Evaluative Report, IIQA and SSR preparation
8. Alternate sources of energy and energy conservation Measures-Solar energy, Biogas plant, Vermicompost, Wheeling to the Grid Sensor based energy conservation
9. Individual views from Staff members
10. Comments from Chairmen of IQAC- Dr. Debendra Kr. Bezbaruah
11. Vote of Thanks by Coordinator

The meeting of the IQAC is convened today, the 28th Dec,2023 at 1 p.m under the chairmanship of Dr. Debendra Kr. Bezbaruah, Principal cum Chairman of IQAC, Kamrup College,Chamata. The coordinator read out the proceeding of the last meeting of IQAC and it was confirmed by the sitting. The meeting unanimously taken the following resolutions-

Resolution No. 1

The meeting resolved to adopt existing model or old model for the upcoming assessment and accreditation of the Kamrup College, Chamata.

Resolution No. 2

All the departmental and individual profiles of the college need to be updated in the college website portal. Also the hard copies of all these profiles are to be submitted to IQAC office.

Resolution No. 3

The meeting resolved to update or upload all the departmental and self profiles in the SAMARTH portal, as per the direction of DHE, within the deadline of 1 week. Also the hard copies of all these documents are to be submitted at IQAC office.

Resolution No. 4

The meeting resolved to conduct Academic and Administrative Audit (AAA) on 20th February 2024 at Kamrup College, Chamata. Therefore, all the departments and office need to be prepared with the presentations for AAA and all the staff members of the college must be present for the meeting at the campus on 20th Feb. positively.

Resolution No. 5

The meeting resolved to clean the whole college campus before 20th February 2024 for the AAA to be conducted on this date.

Resolution No. 6

The meeting resolved to give importance on SSR and IIQA drafting for the accreditation as the college will adopt old model for the NAAC assessment.

Resolution No. 7

The meeting resolved to prepare the proper budget required for the cost to be incurred for different categories.

Resolution No. 8

The meeting resolved to arrange for the manpower required only for typing purpose related to NAAC assessment.

Resolution No. 9

The meeting resolved to approach the local MP officially, at least, before election and then to lay a foundation stone.

Resolution No. 10

The meeting resolved to select the officer-in-charge for the RTI (Right to Information). The meeting selected Mrs. Deepika Barman as the officer-in-charge for the RTI with effect from 2024. The officer-in-charge for the RTI before 2024 needs to be finalized sooner.

Resolution No. 11

The meeting resolved to revive the NSS through college funding. Also the budget required to prepare all the banners are to be incurred by the college through college funding.

Resolution No. 12

Mr. Himanshu Bora, Assistant Professor, Department of Physics, is strictly entrusted as an overall co-ordinator to monitor SAMARTH portal.

Resolution No. 13

Google workspace, the extension for the official website of the Kamrup College, Chamata like ".ac.in" or ".edu.in" are to be purchased with proper documentations. Also the college based extension of email id of all the employees of the college as an official email id is required.

Resolution No. 14

The process to publish college bulletin "MIRROR" must be initiated immediately for the last 5 years. The meeting resolved to publish 5 copies each for the last 5 years; but for the last year more than 5 copies are to be published. The meeting finalized the following members as the editorial board members for "MIRROR" bulletin of different sessions :-

Editorial Board Members	Session
Dr. Biswajit Das, Dr. Rekha Kalita	2018-19
Dr. Jumi Kalita, Runu Saloi	2020-21
Dr. Dhrubajyoti Nath, Dr. Ikhter Ali Ahmed	2021-22
Dr. Kabita Choudhury, Dipika Barman	2022-23
Dr. Nabendu Kr. Deb, Rimpa Lahkar, Nitamani Deka	2023-24

Resolution No. 15

The meeting resolved to display all the certificates of the conferences and workshops.

(Dr D Kr Bharuah)
Principal
Kamrup College, Chamata
Principal
Kamrup College Chamata

Debendra Kr. Bezbaruah

INTERNAL QUALITY ASSURANCE CELL (IQAC)

KAMRUP COLLEGE, CHAMATA

Members Present in the Joint meeting of IQAC with all the faculties, Librarian and non-teaching staff held on 28-12-2023

Sl. No.	Name with designation	Signature
1	LACHIT BORA, Asstl. Prof.	Lachit B
2.	Shilpa Das, Assistant Professor	S.Das.
3	Barsha Rani Bora, Asst. Prof	Rani
4.	Himanshu Bora, Asst. Prof.	
5.	Dharmaraj Deka, Asst. Prof	
6.	Bhaskar Deka, Asst. Prof	Bhaskar
7.	Darathi Deori, Asst. Prof.	
8.	Chayanika Rabha, Asst. Prof	CRdu
9.	Rimpu Lahkar, Asst Prof	R. Lahkar.
10.	Sairaj Das, Asst Prof.	Jas
11.	Nabendu Kr. Deb. Asst Prof	
12.	Sujan Kalita, Asst. Prof.	8 28/12/23
13.	Tarangini Das	
14.	Deepsikha Barman	Barman
15.	Rajlakshmi Kalita	Lkal
16.	Dr. Marie Pegu, Asst. Prof	
17.	Dr. Ritimoni Das	28-12-23
18.	Dipika Barman	A 28.12.23
19.	Dr. Nandita Goswami	28/12/23
20	Dr. Kabita Choudhury	28/12/23
21.	Lohit Talukdar, Librarian	26.12.23

22	Binod Ch. Talukdar	P3u 28-12-23
23	Dr. Pintu Barman	Q 28/12/23
24.	Nita mani Dka-	K2mt 28-12-23
25	Madhukar Giri Basumatary	
26	新 আৰোমীলি	
27	Bhagawan Sarma	28/12/23
28	Tilak Swang	28/12/23
29	Rumu Salai	RSalai 28/12/23
30.	Biswajit Das	28/12/23