INTERNAL QUALITY ASSURANCE CELL (IQAC)

Kamrup College Chamata

(Affiliated to Gauhati University, Re-Accredited by NAAC with 'A' Grade) ISO 9001: 2015 Certified

Email: <u>iqackcc21@gmail.com</u> :: Website: www.kamrupcollege.co.in Dr. Biswajit Das

Dr. Debendra Kr. Bezbaruah

Co-ordinator, IQAC Kamrup College, Chamata

Chairman, IQAC Kamrup College, Chamata

Dated:16-11-2022

Ref.....

Minutes of IQAC meeting held on 16/11/2021

Agenda

- 1. Holding of workshop on self-defence
- 2. Others

Members Present on the meeting:

- 1. Dr. Debendra Kr. Bezbaruah, Principal and Chairman, IQAC
- 2. Dr. Kabita Choudhury, Associate Prof & HOD of the dept. of Education
- 3. Dr. Bhaben Kakati
- 4. Dr. Baijayanti Bhattacharyya
- 5. Dr. Subodh Kr. Mishra Bhagawati
- 6. Mr. Binod Ch. Talukdar
- 7. Dr. Biswajit Das

The meeting was presided over by the Chairman of the IQAC, Dr. Debendra Kr. Bezbaruah. At the beginning of the meeting coordinator of IQAC welcomed all the members to the meeting and stated the objectives of the meeting. The discussion was comprehensively held on all the issues mentioned in the agenda and after the discussion following resolutions have been taken-

Discussions and resolutions

Resolution No. 1: The sitting of the IQAC held on 16-11-2021 under the chairmanship of Dr. Debendra Kr Bezbaruah, discussed about the holding of a workshop on self-defence which will be conducted by the 'Prahar', an organization of free women's self-defence training, Pathsala among the girl's students during the later period of December, 2021.

Resolution No. 2: It is resolved that the classing will issue the Assignment letters to the conveners and members of the sub-committee, constituted today in accordance with the criteria's of NAAC Assessment report.

Choudhurv Dr. Kabita

Coordinator IQAC, KCC

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Email: iqackcc21@gmail.com .: Website: www.kamrupcollege.co.in Dr. Biswajit Das Co-ordinator, IQAC Dr. Debendra Kr. Bezbaruah Kamrup College, Chamata Chairman, IQAC Kamrup College, Chamata

Ref.....

Minutes of IQAC Meeting held on 24-05-2022

A general meeting with the teaching and non-teaching staff of the Kamrup College has been convened on 24-05-2022 at 1.30 P.M. in Hall No. 1.

Members Present on the meeting:

- 1. Dr. Debendra Kr. Bezbaruah, Principal and Chairman, IQAC
- 2. Dr. Kabita Choudhury, Associate Professor & HOD, Dept. of Education 3. Mr. Madhukar Giri Basumatary, Assistant Professor, Dept. of Assamese
- 4. Mr. Lohit Talukdar, Librarian 5. Mr. Tilak Sarma, Assistant Professor & HOD, Dept. of History
- 6. Dr. Ritamoni Das, Asstistant Professor, Dept. of Education
- 7. Mr. Binod Ch. Talukdar, Head Assistant

The meeting presided over by the domman of IQAC, Dr. Debendra Kr. Bezbaruah. The meeting elaborately discussed the issue of organism and after the discussion resolutions have been taken-

Resolution No-1: The meeting has resolved to organise a seminar on "Intellectual Property Rights" on 1st June 2022. The responsibility to organise the seminar was given to the Dept. of Economics. The Dept. of Economics should take all the initiatives in this regards.

24/5 Dr. Kabita Choudhury Coordinator IQAC, KCC

Coordinator Internal Quality Assurance Cell Kamrup College, Chamata

Principal Kamrup College, Chamata Dated: 24-05-2022

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Dr. Biswajit Das Co-ordinator, IQAC Kamrup College, Chamata

Dr. Debendra Kr. Bezbaruah Chairman, IQAC Kamrup College, Chamata

Dated: 31-06-2022

Ref.....

Minutes of IQAC meeting held on 31/06/2022

A general meeting with the IQAC committee member and Librarian of the Kamrup College, Chamata has been convened on 31-06-2022 at 2:00 PM in the Digital Classroom.

Members Present on the meeting:

- 1. Dr. Debendra Kr. Bezbaruah, Principal and Chairman, IQAC 2. Dr. Kabita Choudhury, Associate Prof & HOD of the dept. of Education
- 3. Mr. Lohit Talukdar, Librarian
- 4. Dr. B. N. Pathak, GB President of KCC
- 5. Dr. Biswajit Das, Coordinator IQAC, KCC
- 6. Dr. Saiki Talukdar, Asst. Prof & HOD of Pol. Science
- 7. Dr. Bhaben Kakati, Asst. Prof of Dept. of Pol. Science 8. Dr. S.K.M Bhagawati, Asst. Prof. of Dept. of Sanskrit

The meeting was presided over by the Chairman of the IQAC, Dr. Debendra Kr. Bezbaruah. At the beginning of the meeting coordinator of IOAC welcomed all the members to the meeting and stated the objectives of the meeting. The discussion was comprehensively held on all the issues mentioned in the agenda and after the discussion following resolutions have been taken-

Resolution No. 1: The meeting has decided to organise a lecture cum seminar series on **DEVELOPING** READING HABIT AND ROLE OF LIBRARY AT SCHOOL LEVEL on 15-07-2022 by IQAC & G.T. Library, KCC by inviting Resource Person Prof. Sanjay Kr. Singh, HOD, Dept. of Lib. & Info Sci, G.U. & Dr. Bibhuti Choudhury, Associate Librarian, LCB College Maligaon. The participants of this programme will specially from the teachers/principals of the nearby schools/Educational institutes.

Resolution No. 2: The meeting has resolved to adopt a LP School located nearby place of the college. 138 No. Kashi Nath Vidyamander LP School has been fixed to adopt with a donation of computer set and printers to the school by organising a school adoption programme. It was also decided to organise some

outreach programme in the school within the subsequent period.

Ur. Kabita Choudhury

Coordinator IQAC, KCC

Coordinator Internal Quality Assurance Cell Kamrup College, Chamata

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Email: <u>iqackcc21@gmail.com</u> :: Website: www.kamrupcollege.co.in Dr. Biswajit Das

Dr. Debendra Kr. Bezbaruah

Co-ordinator, IQAC Kamrup College, Chamata

Chairman, IQAC Kamrup College, Chamata

Dated: 19-09-2022

Ref.....

Minutes of IQAC meeting held on 19-09-2022

On 19th September, 2022 a meeting of IQAC with all the teaching staff was organised to discuss various issues related to the activities of IQAC. The meeting was presided over by the Chairman of the IQAC, Dr. Debendra Kr. Bezbaruah. At the beginning of the meeting coordinator of IQAC welcomed all the members to the meeting.

Members present:

- 1. Dr. Debendra Kr. Bezbaruah, Principal and Chairman, IQAC
- 2. Dr. Kabita Choudhury, Associate Prof & HOD of the dept. of Education
- 3. Dr. Saiki Talukdar, Asst. Prof. & HOD of Political Science
- 4. Dr. Madhukargiri basumatary, Asst. Prof. deptt. of Assamese
- 5. Dr. Subodh Kr. Mishra Bhagawati, Asst. Prof. deptt. of Sanskrit
- 6. Mr. Binod Ch. Talukdar, Head Assistant
- 7. Dr. Biswajit Das, Asst. Prof. deptt. of Economics

After discussion the following resolutions were adopted-

1st resolution: The meeting resolved to support the commencement of a new add on course entitled Numerical Aptitude Course under the initiative of Dept. of Mathematics for the benefit of the students who are going to face various competitive examinations after completing graduation course.

2nd Resolution: The meeting resolved to summit the AQAR on stipulated time to NAAC with the help of all the faculty members of various departments.

The meeting ended with a vote of thanks to and from the coordinator.

Noom Dr. Biswajit Das

Coordinator IQAC, KCC

Coordinator Internal Quality Assurance Cell Kamrup College, Chamata

Principal

Kamrup College, Chamata

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Dr. Debendra Kr. Bezbaruah

Dr. Biswajit Das Co-ordinator, IQAC Kamrup College, Chamata

Chairman, IQAC Kamrup College, Chamata

Dated: 19-10-2022

Ref.....

Minutes of IQAC meeting held on 19-10-2022

A meeting of IQAC with the department of Education and department of Economics has been convened on 19-10-2022 at 1.15 p.m at Digital Class room.

Agenda:

- 1. Discussion on Organization of Faculty Development Programme (FDP)
- 2. Upgradation of College website

Members present:

- 1. Dr. Debendra Kr. Bezbaruah, Principal and Chairman, IQAC
- 2. Dr. Kabita Choudhury, Associate Prof & HOD of the dept. of Education
- 3. Dr. Ritamoni Das, Asst. Prof, Dept. of Education
- 4. Dr. Padmaja Chetia, Asst. Prof., Dept. of Economics
- 5. Mrs. Runu Saloi, Asst. Prof. and HoD, Dept. of Economics
- 6. Mr. Binod Ch. Talukdar, Head Assistant
- 7. Dr. Biswajit Das, Asst. Prof. deptt. of Economics
- 8. Mr. Lohit Talukdar, Librarian

The convenor of the meeting at the outsec called the meeting to order and placed before the members the agenda of the meeting.

Discussion and Resolution:

- 1. As per discussion of the organising committee it is resolved that the FDP registration fees to be maximum of R. 1500 INR.
- 2. As per discussion of the organising committee, it is resolved that the college website be upgraded as soon as possible.

The meeting was ended with a vote of thanks offered by the coordinator.

Dr. Biswajit Das Co-ordinator IQAC, KC

Coordinator Internal Quality Assurance Cell Kamrup College, Chamata

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Dr. Debendra Kr. Bezbaruah

Dr. Biswajit Das Co-ordinator, IQAC Kamrup College, Chamata

Chairman, IQAC Kamrup College, Chamata

Dated: 10-10-2022

Ref.....

Minutes of IQAC meeting held on 10-10-2022

A meeting of IQAC committee members has been convened on 10-10-2022 at 2:00 p.m at Digital Class

room.

Agenda:

1. Discussion of Important Qualitative Issues

Members present:

- 1. Dr. Debendra Kr. Bezbaruah, Principal and Chairman, IQAC
- 2. Dr. Kabita Choudhury, Associate Prof & HOD of the dept. of Education
- 3. Dr. Bhaben Kakati, Asst. Prof. , Dept. of Political Science
- 4. Mr. Binod Ch. Talukdar, Head Assistant
- 5. Dr. Biswajit Das, Asst. Prof. deput. of Economics
- 6. Mr. Lohit Talukdar, Librarian
- 7. Mr. Ramen Choudhary

The convenor of the meeting at the outset called the meeting to order and placed before the members the agenda of the meeting.

The following resolutions were adopted:

- 1. In the meeting, a detailed discussion was held on th importance of National Institutional Ranking Framework (NIRF) and the meeting resolved that the college participates in NIRF.
- 2. As per criteria o NAAC, registration in ISO is being recognised as very important and therefore a
- comprehensive discussion was made in the meeting. After the discussion a necessary arrangement regarding ISO certification in reputed ISO agency has been resolved by the meeting.

At the end of the meeting a vote of thanks was offered by the coordinator.



Coordinator Internal Quality Assurance Cell Kamrup College, Chamata

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Dr. Biswajit Das

Dr. Debendra Kr. Bezbaruah

Co-ordinator, IQAC Kamrup College, Chamata

Chairman, IQAC Kamrup College, Chamata

Dated: 28-11-2022

Ref.....

Minutes of IQAC meeting held on 28-11-2022

A meeting of IQAC with the teaching staff has been convened on 28-11-2022 at 2:00 p.m. at Digital Class room.

Agenda:

1. Discussion of Important Qualitative Issues

Members present:

- 1. Dr. Debendra Kr. Bezbaruah, Principal and Chairman, IQAC
- 2. Dr. Lachit Bora, Assistant Prof & HOD of the Dept. of Mathematics
- 3. Nipu Kumar Das, Asst. Prof. , Dept. of Zoology
- 4. Mr. Jiten Sarma 5. Dr. Biswajit Das, Asst. Prof. Dept. of Economics
- 6. Mr. Lohit Talukdar, Librarian
- 7. Dr. Jayanta Das, Trust nominee

The convenor of the meeting at the outset called the meeting to order and placed before the members the agenda of the meeting.

The following resolutions were adopted:

- 1. Resolved to provide help for preparing AQAR for the 2021-22 by the teaching and non-teaching
- 2. The DPC meeting for CAS promotion of Mr. Tilak Sharma and Mr. Madhukargiri Basumatary was
- finalised on 6/12/2022 and 7/11/2022 respectively. 3. The meeting resolved to appoint new convenor of Red Ribbon club to Mr. Nipu Kr. Das, Asst.
- Professor, Department of Zoology with other faculty members.

At the end of the meeting, the vote of thank was offered by the coordinator of IQAC.

16990 Dr. Biswajit Das **Co-ordinator** IQAC, KCC

Coordinator Internal Quality Assurance Cell Kamrup College, Chamata

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Dr. Debendra Kr. Bezbaruah

Chairman, IQAC

Kamrup College, Chamata

Dr. Biswajit Das Co-ordinator, IQAC Kamrup College, Chamata

Dated: 05-12-2022

Ref.....

Minutes of IQAC meeting held on 5-12-2022

A meeting of IQAC members has been convened on 5-12-2022 at 2:00 p.m. at Digital Class room.

Agenda:

1. Discussion of Important Qualitative Issues

Members present:

- 1. Dr. Debendra Kr. Bezbaruah, Principal and Chairman, IQAC
- Dr. Kabita Choudhury, Associate Prof & HOD of the dept. of Education
- Dr. Lachit Bora, Asst. Prof. and HoD , Dept. of Mathematics
- 4. Mr. Binod Ch. Talukdar, Head Assistant
- 5. Dr. Biswajit Das, Asst. Prof. deptt. of Economics
- 6. Mr. Ramen Choudhary

The convenor of the meeting at the outset called the meeting to order and placed before the members the agenda of the meeting.

The following resolutions were adopted:

- 1. Detailed discussion was held regarding academic activities of 2022-2023 and finalised to prepare academic calendar as per Gauhati university Academic calendar/Holiday List and to distribute the calendar among students and teaching & Non-teaching staff.
- 2. To pursue students to take MOOC programs like Swayam, NPTEL, etc.

The meeting ended with a vote of thanks from the coordinator of IQAC.

Dr. Biswajit Das **Co-ordinator** IQAC, KCC

Coordinator Internal Quality Assurance Cell Kamrup College, Chamata

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Dr. Debendra Kr. Bezbaruah Chairman, IQAC

Kamrup College, Chamata

Dr. Biswajit Das Co-ordinator, IQAC Kamrup College, Chamata

Ref.....

Minutes of IQAC meeting held on 15-12-2022

A general meeting of IQAC with the teaching staff, non-teaching staff and librarian has been convened on 15-12-2022 at 2:00 p.m. at Digital Class room.

Agenda: Discussion of College automation software and website with S.S. Technologies

Members present:

- 1. Dr. Debendra Kr. Bezbaruah, Principal and Chairman, IQAC
- 2. Mr. Nabarun Mishra, Director, .S.S. Technologies
- Dr. Nabendu kr. Deb, Asst. Prof. and HoD , Dept. of physics
- Mr. Himanshu Bora, Asst. Prof. Department of Physics
- 5. Mr. Lohit Talukdar, Librarian
- 6. Dr. Biswajit Das, Asst. Prof. Deptt. of Leonomics
- Dr. Saiki Talukdar, Asst. Prof. & HOD of Dept of Political Science
- 8. Dr. Bhaben Kakati, Asst. Prof. Dept. of Political Science

The convenor of the meeting at the outset called the meeting to order and placed before the members the agenda of the meeting.

A detailed presentation of ERP software for college was presented by Director of SS Technologies, Mr. Nabarun Mishra with his assistant Mr. Bickram Sharma to the members present in the hall.

The following resolutions were adopted:

- After the presentation and discussion regarding college automation software, it was decided that the software be upgraded at the cost of Rs. 60,000 + GST.
- the software be upgraded at the Cost of the object in a cost of a set in the software be upgraded at the Cost of the object in a software be upgraded at the Cost of the object in a software be upgraded at the departmental login id be given to each HoD of the departments of the
 It was decided that the departmental login id be given to each HoD of the departments of the cost of the departments, CV, college to update the departmental faculty profiles, vision and mission of the departments, CV, college to update the departmental faculty profiles, vision and mission of the departments, CV, college to update the departmental faculty profiles, vision and mission of the departments, CV, college to update the departmental faculty profiles, vision and mission of the departments, CV, college to update the departmental faculty profiles, vision and mission of the departments, CV, college to update the departmental faculty profiles, vision and mission of the departments, CV, college to update the departmental faculty profiles, vision and mission of the departments, CV, college to update the departmental faculty profiles, vision and mission of the departments, CV, college to update the departmental faculty profiles, vision and mission of the departments, college to update the departmental faculty profiles, vision and mission of the departmental faculty profiles.
 - activities etc. independently.

The meeting ended with a vote of thanks from the coordinator of IQAC.

Dr. Biswajit Das Co-ordinator IQAC, KCC

Coordinator Internal Quality Assurance Cell Kamrup College, Chamata

Principal Kamrup College, Chamata Dated: 15-12-2022

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Dr. Debendra Kr. Bezbaruah Chairman, IQAC

Kamrup College, Chamata

Dr. Biswajit Das Co-ordinator, IQAC Kamrup College, Chamata

Dated: 21-12-2022

Ref.....

Minutes of IQAC meeting held on 22-12-2022

A meeting of IQAC with the members of IQAC, Kamrup College, Chamata has been convened on 22-12-2022 at 12:30 p.m. at Principal's chamber to discuss the following agenda

Agenda:

- 1. Adoption of Rupiabathan village (wibortya Supa) and Organisation of Anti-Tobacco awareness Programme.
- 2. Distribution of saplings in the adopted village.

Members presents

- 1. Dr. Debendra Kr. Bezbaruah, Principal and Chairman, IQAC
- 3. Dr. Kabita Choudhury, Vice Principal
- 4. Dr. Bhaben Kakati, Asst. Prof, Dept. of Political science
- 5. Dr. Padmaja Chetia, Asst. Prof. , Dept. of Economics
- Mrs. Runu Saloi, Asst. Prof. and HoD, Dept. of Economics
- 7. Mr. Binod Ch. Talukdar, Head Assistant
- 8. Dr. Biswajit Das, Asst. Prof. deptt. of Economics
- 9. Mr. Lohit Talukdar, Librarian

The convenor of the meeting at the output called the meeting to order and placed before the members the agenda of the meeting. The following resolutions were adopted:

1. The meeting resolved to adopt the Koibortya suburi of Village Rupibathan (Chamata) with "Antitobacco awareness programme" under IQAC, Kamrup College, Chamata in collaboration with District Tobacco Control Cell, District Health Society, Nalbari on 03-01-2023. The meeting also resolved to distribute at least one valuable trees sapling to each family.

> Dr. Biswajit Das Co-ordinator IOAC, KCC Coordinator Internal Quality Assurance Cell Kamrup College, Chamata