YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution KAMRUP COLLEGE,CHAMATA

- Name of the Head of the institution DR.DEBENDRA KR.BEZBARUAH

- Designation PRINCIPAL

- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 036240291805

- Mobile No: 9854581217

- Registered e-mail kcc1966@rediffmail.com

- Alternate e-mail iqackcc21@gmail.com

- Address Rupiabathan

- City/Town Chamata

- State/UT Assam

- Pin Code 781306

2.Institutional status

- Type of Institution Co-education

- Location Rural

- Financial Status UGC 2f and 12(B)

- Name of the Affiliating University **GAUHATI UNIVERSITY**

- Name of the IQAC Coordinator **DR. BISWAJIT DAS**

- Phone No. **036240291805**

- Alternate phone No. **9854581217**

- Mobile **9435129492**

- IQAC e-mail address **iqackcc21@gmail.com**

- Alternate e-mail address **kcc1966@rediffmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)
http://www.kamrupcollege.co.in/upload/iqac_file/1656313091.pdf

4.Whether Academic Calendar prepared during the year?
Yes

- if yes, whether it is uploaded in the Institutional website Web link:
http://www.kamrupcollege.co.in/upload/iqac_file/1656317776.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**78.00**	**2005**	**28/02/2005**	**28/02/2010**
Cycle 2	**A**	**3.04**	**2016**	**05/11/2016**	**05/11/2021**

6.Date of Establishment of IQAC **01/01/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines
Yes

- Upload latest notification of formation of IQAC
View File

9.No. of IQAC meetings held during the year **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Online Workshop on Mental Health and Hygiene for students and teachers to cope with the pandemic situation

Financial Assistance to Arogya Nidhi ,Govt. Of Assam

Online Meeting and Interactions with different stakeholders regarding academic eco- system of the college.

Holding Webinars in collaboration with a host of institutions and organizations

Online mode of teaching ,paper setting ,examination and evaluation during the pandemic period

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To enhance and upgrade digital resources in the institution	**Enhanced ,Upgraded and utilised**
Proper arrangement and cleanliness of the college campus in view of the present Covid situation	**The college is sanitized regularly and all the safety measures are undertaken**
To show solidarity and extend helping hand to the Covid affected people	**Contributed generously to the covid affected people of neibourighing areas and allowed the college campus for the purpose of establishing a Covid Centre by the local administration**
To encourage the teachers and students to involve and improve the distant learning environment	**All teachers imparted virtual teaching by the platforms of google Classrooms and Zooms apps.**

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
GOVERNING BODY	**20/05/2022**

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	KAMRUP COLLEGE,CHAMATA
• Name of the Head of the institution	DR.DEBENDRA KR.BEZBARUAH
• Designation	PRINCIPAL
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• Phone no./Alternate phone no.	036240291805
• Mobile No:	9854581217
• Registered e-mail	kcc1966@rediffmail.com
• Alternate e-mail	iqackcc21@gmail.com
• Address	Rupiabathan
• City/Town	Chamata
• State/UT	Assam
• Pin Code	781306
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• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
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• Name of the IQAC Coordinator	DR. BISWAJIT DAS
• Phone No.	036240291805
• Alternate phone No.	9854581217

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- Name of the statutory body

Name	Date of meeting(s)
GOVERNING BODY	20/05/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020	07/03/2020

15.Multidisciplinary / interdisciplinary

Kamrup College, Chamata, has always strived for a multidisciplinary approach in its academic and co-curricular activities. Numbers of vocational and add on subjects have been introduced for this purpose. Faculties and experts are invited from different disciplines to deliver lecture of topic like forestry and handicrafts. Students are encouraged to undergo minor projects in the multidisciplinary/interdisciplinary mode by

formulating team from different courses. Students are also encouraged to formulate team from different disciplines to participate in various events viz. cultural procession, annual function, youth festival etc. Currently, Kamrup college is in the process of revision of its curriculum for students admitted in 2021-22. The faculty members of various departments are engaged in delivering lectures in multidisciplinary fields in different courses like environmental studies, various skill enhancement and other add on courses.

16.Academic bank of credits (ABC):

17.Skill development:

Kamrup College has been working towards skill development in students through motivational lecturers,workshops,various courses such as Diploma in computer applications, certificate course in Entrpresureship,Historical Record Keeping Cutting, Spoken English, Spoken Sanskrit etc. ,through outreach programmes and through govt.and other organizations sponsored programmes from time to time. Students are encouraged to participate in the Pradhan Mantri Kaushal Vikash Yojana , Skill Acquisition and Knowledge Awareness for Livelihood Promotion (SANKALP), Jan Shikshan Sansthan (JSS), National Apprenticeship Promotion Scheme (NAPS) and Craftsmen Training Scheme (CTS).

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Indian knowledge system will include knowledge from ancient India to modern India and clear sense of India's future aspiration with regard to education, health and environment. Kamrup college plans to offer some short term courses in Indian knowledge system through Indian classical as well as modern languages. Gauhati university is in process of revision of its curriculum for students to be admitted in upcoming years in which subjects related to Indian knowledge system will find a due place as elective subjects.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Kamrup college has well defined programme outcomes, programme educational outcomes and course outcomes on college website and prominent places in the departments. Students are assessed as per outcome based education attainment model.

20.Distance education/online education:

Kamrup college has successsfully imparted all its course content delivery in online mode during the pandemic (COVID-19) and also conducted online examination, online covid awarness quiz and online essay competition on the ocassion of world environment day. Several online webinars were organised ny various departments of the college with a view to enhance knowledge during pandemic.

Extended Profile

1.Programme

1.1	10
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1330
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	284
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	331
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**25**

File Description	Documents
Data Template	<u>View File</u>

3.2 Number of Sanctioned posts during the year	**31**

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1 Total number of Classrooms and Seminar halls	**20**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**12**
4.3 Total number of computers on campus for academic purposes	**20**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

IQAC and Academic Council ,Kamrup College ,Chamata preparethe annual academic calendars which includes the curricular of regular courses,vocational courses and the co-curricular programmes. The planned calendar is forwarded to the daily timetable preparationcommittee .The committee accordingly prepares the college routine by giving equal importance to all the programmes with proper adjustment of infrastructural facilities.As the institutionis affiliated to Gauhati University,therefore it adheres to the Academic Calendar of the University and follows the curriculum laid down by the it .The Academic Council of the

College too prepares guidelines and time bound framework in line with the affiliating university to suit the requirements of the CBCS coursesin the beginning of every session. The Admission Committee and Academic Council of the college with the help of every department decide the distribution of Honours, Regular, SEC and GE courses among the students on the basis of their aspiration and choice.The Syllabus courses of the Honours subjects are distributed to all the students at the beginning of each academic session.The bridge courses have helped the advance learners and the tutorial classes have facilitated the slow learners to cope with the curricular aspect.The college has competent, experienced and dedicated faculty staffs which have enriched the curricular aspects of the college over the decades. They have designed and developed the curriculum of self -financed vocational courses.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As an affiliating college of the Gauhati University,the institution adheres to the academic calendar prepared by it and strictly follows the norms of evaluation process.From the last session ,our college has adopted the method of assessing the academic performance of the students on CBCS evaluation system.For the contineuos academic evaluation of the students in theory subjects, the external or semseter end examinationsof 80% marksare held as per schedule of G.U.The internal assessment of 20% marks is done on the basis of class attendance of the students the sessional marks attained and the assignments submitted.The obtained marks of the sessional examinations and the Unit Tests are shown to the students through display boards.The results of the final examinations are uploaded in the University website.The contineous evaluation of the students also includes seminars,library attendance,field works,group discussion,extension activities,participation in co-curricular activities etc.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University   **A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

Due to the covid-19 pandemic situation no new in person Add On/certificate courses were introduced in this session .

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

40

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

40

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Higher eduactional institutions are the most influential part of the society . It has a major role to play in integrating cross cutting issues to prepare the youths of . Our college is also playing a significant role on it as the curriculum of some regular courses tries to adress issues related to Professional Ehics ,Gender -eqality ,Human values ,Sustainability etc.Moreover the value added courses also aim at inculcate moral,social,human values and thereby leading to the holistic development of students.The various courses offered by our college which cover the prefessional Ethics,Gender,Human Values and sustainability are :

Curriculum of Education Department

Curriculum of PhilosophyDepartment

Curriculum of Sanskrit Department

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

288

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

D. Feedback collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1330

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	No File Uploaded

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

284

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Advancedand slow learners are identified with the help of in-semester and end-semester assessments. The departments assess the learning levels of the students with the help of classroom activity, questioning session, sudden test and insemester tests. Departmental seminars and Quiz competitions on various topics are also organized by the departments to assess the learning levels of the students. Group discussion is also one of the fruitful methods to know the learning level of the students where different topics are chosen, each member of the group has the opportunity to express topic based knowledge and teacher is one of the mediators of the session. For the advanced learners, career counselling, discussion on advanced topics, group discussions and seminars are organized at departmental level. Also encourage them to write articles, papers and present papers in seminars and participate in inter-college, state and national level competitions. Similarly for the slow learners, remedial or extra classes are arranged. Group discussions are organised for peer-to-peer learning. Academic counselling is provided by the subject teachers. Parent teacher meets are organized to convey academic record or progress of their wards and seek assistance from the parent side.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1330	23

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The academic departments focus more importance on student centric methods rather than teacher centred methods. The departments organize various extension, community oriented, outreach programmes making students as active participants, so that students can build self-confidence, learn about themselves, understand the perspective of others and the community, acquire diverse experiences, build a sense of harmony and motive of dedication towards the locality.In addition to the theoretical knowledge, departments are striving for creating learning environment where students can able to acquire knowledge by doing or from direct experiences. In arts streamlaboratories are available; for example, Educationlaboratory, Language Lab, Computer lab etc. In these laboratories, students have the opportunity to connect their theoretical knowledge taught in classroom to acquire hands on experience or practical work. Besides, the departments adopt problem centric approaches by assigning field based study, projects to the students as part of insemester or end-semester assessment; for which prescribed methodologies are taught beforehand. Topics or problems are chosen from societal, economic, political, geographical, cultural, health related issues. Students have to visit the field, face the reality, understand the problem, identify the causes followed by suitable methodology and opine recommendations for betterment or solutions of the problems.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college is consistently pursuing in building a sound IT infrastructure for the utilization in Teaching Learning Process. Every department has not less than one Computer and printers. For the enormous size halls, adequate sound systems are provided for effective communication. Entire college campus is covered by Wi-Fi Web Network with data transmission 100 MBPS. There is additionally one focal smart digital classroom in the college. To convey the learning experiences, faculty members use PPT, Video clippings, films, and so forth. For getting advanced and exceptional information, faculty members take the advantages of e-resources. This is appropriate to make reference to that the world is coming over the Covid19 pandemic. During the lockdown period which stays over one year, the college and explicitly every teacher had to keep alive the teaching process for the students with the assistance of ICT. Notwithstanding the College ICT Framework, every teacher has

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

23

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

13-10-2022 03:24:05

23

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Kamrup College is affiliated to Gauhati University; as such the college follows the guidelines of Gauhati University in conducting examinations and evaluation. In every year, the University issues Academic Calendar for the General Degree Colleges and Institutes affiliated to the University. Following the academic calendar, notifications for 1st and 2nd Sessional Tests are issued by the college, set the question papers by the concerned departments of the college and examinations are conducted. For making the internal assessment more transparent, Notifications of obtained marks in internal assessments including in assignments, seminars and group-discussions, are displayed in departmental notice boards. Records pertaining to internal assessments like, attendancesheet, question papers, evaluated answer scripts, mark-folios are kept by the Head of Departments which can be checked by the students and their parents. Academic counselling is conducted based on the students' progression. Assessment of mid-semester Feedbacks received from students is done by the departments. Students performance review meeting along with parent's meets are organized in departmental level. Remedial classes are arranged if needed. Finally, internal assessment marks are supplied to the University for declaration of end-semester Results.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has adopted the following mechanisms to deal with

grievances pertains to internal examinations; First of all, obtained scores are displayed in the departmental notice boards and evaluated answer scripts are shown to the students. If there is any grievance from student side, she (institute of girl education) can approach the class teacher or Head of the department. 1. Answer scripts of the student who lodged the grievance are reevaluated by the same or another teacher of the department and intimate the marks to the student within 4- 6 days. 2. Students performance review meeting along with parent's meets are organized in departmental level. 3. Academic counselling is provided by the departments based on students' progression. 4. There is a structured individual Feed-back System in each department.

Still there is any unresolved grievance, same is referred to the Principal through the Head of the Department.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

As the institution is affiliated to Gauhati University, it follows the curriculum of the affiliating university and offers the stated Programmes offered by the university. Hence, the course outcomes (CO) of the Programmes offered by the institution and the course outcomes of the Programmes offered by the university are the same. The various UG Programmes offered by the parent university is available in the official website of the university which can be downloaded by the affiliating colleges. For all the programmes and courses offered by this college, programme or course specific outcomes are clearly stated and uploaded in the college website. The teachers of the institution are aware of the Programme and the CO of their concerned subjects as a hardcopy of the same is available in each department for ready reference. The students can avail the same or can search the CO in the parent university website for their reference. Their confusions, if any, are cleared by the faculty members. Moreover, in the beginning of each course the faculty members communicate the respective CO by referring to the 6th semester results of each programme, the progression of the

passed out students to higher

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://kamrupcollege.co.in/upload/iqac_file/1653111237.pdf
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Programme outcome (PO) and Course outcome (C0) is given utmost importance and hence evaluated by the institution. As an affiliated college, the institution follows the curriculum of the Gauhati University; but it has the liberty to conduct Sessional Examinations to evaluate the CO. The institution adopts the following ways to evaluate CO and PO. Attainment of CO: Attainment of the CO is evaluated at different stages of teaching by adopting various techniques specific to the courses. After timely completion of the syllabus, course outcome (CO) is evaluated through organizing course based seminars and workshops, project works and assignments; conducting field surveys and class tests etc. The sessional examination conducted internally by the institution contributes to the evaluation of the CO. Attainment of PO: The attainment of PO is evaluated through students' progression to higher studies in the parent university or to any other higher educational institutions both within and outside the state. Another method of evaluating PO is the students' placements in different sectors. The feedback system of the different stakeholders especially students' feedback helps the institution in evaluating the attaining the PO.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://kamrupcollege.co.in/upload/iqac_file/1653111237.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during

the year

279

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.kamrupcollege.co.in/upload/iqac_file/1664525277.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

23

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In order to sensitize the students to various socio-economic and political issues, KamrupCollege, Chamata undertakes several extension activities in the neighbourhood communities/areas. The programmes are as follow:

1. **During the Covid-19 pandemic period, Kamrup College Girls' hostel has been allowed for the pupose of using as a Quarantine Center from June,2020 to Nov.,2020.**
2. **During the pandemic period the Kamrup College Teachers' Unit (KCTU) has organised a day long Covid TestProgramme in collaboration with Swahid Mukunda Kakati Civil Hospital, Nalbari.**
3. **An online easy competition was organised among students in order to senstitize them about environment on account of World Environment Day 05-06-2021.**
4. **Covid-19 awareness online quiz competition was organised by KCTU during the time of pandemic.**
5. **International Yoga day was celebrated on 20-06-2021 to 21-06-2021under the sponsorship of KCTUin order to sensitizehealth and wellness among teachers and students by following covid protocols.**
6. **A voter's awareness programmewas organized by the department of Political Science in collaboration with IQAC on 25/01/2021.**
7. **Celebration of Earth Day and Sapling plantations created awareness about the importance of saving our mother earth through plantations.**
8. **Felicitation to twelve Covid warriors from Chamata PHC on**

the occasion of International Women's Day on 08/03/2021.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

01

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	**No File Uploaded**

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

38

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

02

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Kamrup College has adequate infrastructure and physical facilities for the smooth conducting of the teaching-learning process. These facilities are arranged to enhance academic excellence according to its vision and strategic objective. It may be categorized as under

i) Teaching -learning Resources i.e. infrastructure required for the class room, library, laboratory, computer equipment, computer center, digital classroom, conference hall, etc.

ii) Teaching-learning support facilities like Girls hostels, Canteen, Gymnasium hall, Sports play ground, etc.

iii) Utility facilities like safe drinking water, girls' common room,auditorium, Boys' common room, power generator. The daily classes are scheduled for optimal utilization of the physical classroom infrastructure. Computer equipment like projectors, smartboards,digital markers, pointers, etc. are commonly used during the time of the seminar/workshop presentation and day-to-day classes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To focus on the importance of extracurricular activities in an educational institution, KamrupCollege has been taking well initiative for the establishment of adequate cultural and sports facilities over the years. The institute also encourages and facilitates the students to take part in different cultural and sports activities, like the annual college week sports and cultural competition, inter-college sports, Youth festival and cultural championship of different events organised by affiliating university. Each and every year the college students participate in the college week and university cultural festival. There is a secretary of Cultural portfolio in college student union and a professor-in-charge of cultural department, who are jointly work for holistic development of cultural side. The students enthusiastically participated in several cultural events like singing, dancing, drama, etc. Similarly, the college has also appointed three professors-in-charge for three sports facilities, i.e. one for Indoor games, one for Outdoor games, and another for gymnasium for taking the responsibilities of proper use and maintenence of sports facilities of the college.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

8

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

75.2

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Gaurikanta Talukdar Library, Kamrup College, Chamata automated under SOUL Software (2.0) under INFLIBNET. All books are computerised and circulated under SOUL Software. OPAC system are also available for the students The Library also membership under INFLIBNET N-List Family also. The Gaurikanta Talukdarlibrary also has the 'D Space' digital library software. It has been installed to organise, manage and provide access to institutional repositories and other digital versions of resources viz. college magazine, college annual News Letter, etc. have been stored and made easily accessible to the users. There is a Library Committee which is responsible for making necessary purchases as per recommendations received from the teaching departments of the college. The committee periodically takes stock of the functioning of the library. To ensure the return of books from the students'

end, it is made compulsory for the students to collect 'Library clearance certificate' before semester examinations.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	http://www.kamrupcollege.co.in/library.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **B. Any 3 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

233857

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15 : 55

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has provided an emphasis on the maintenance and utilization of IT facilities to ensure efficient functioning. Computer maintenance is done regularly and nonrepairable systems are disposed of. There is an IT Committee for making necessary purchases as per recommendations received from the teaching departments/ administrative office of the college. The Committee takes stock of the IT infrastructure of the college and is responsible for timely up-gradation of the IT resources as and when necessary. The college has about 52computers, 1computer labs, 12internet-connected systems with 10-30mbpsMBPS bandwith.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

65

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

99.5

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Kamrup College,Chamata follows well-formulated procedures and policies for maintenance and utilization of its all physical facilities and academic support facilities. It ensures the optimal allocation and utilization of funds for maintenance of infrastructure and purchase of new equipment.The class rooms are divided into two kinds -the Halls and General Classrooms. The Psychological Laboratory is kept under the supervision of the Dept.of Education.The Language Lab is maintained by the Dept. Of English.There is a Library Committee which monitors and takes care of all the accessories, materials and assets of the library. The Campus Development Committee keeps supervision of all the general properties of the college.The whole campus is kept under the surveillance of a number of CC cameras .The Sports Committee of the college supervises and maintains the infrastructural facilities and the outdoor and indoor sports items. The Canteen Committee looks after running of the canteen in hygienic way. The

Gym and Fitness Cell maintains the College Gym. Physical verification of the electronics accessories and electrical equipment, water taps, pipes,water purifier, power generator are maintained either by the mechanics, engineers appointed by the college authority or by respective companies. Fire extinguishers are installed at every corridor of the college campus.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.kamrupcollege.co.in/upload/iqac_file/1652261459.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

126

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

12

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

12

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

**grievances including sexual harassment and
ragging cases Implementation of guidelines of
statutory/regulatory bodies Organization
wide awareness and undertakings on policies
with zero tolerance Mechanisms for
submission of online/offline students'
grievances Timely redressal of the grievances
through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

18

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

24

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

03

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a democratically elected Student Council named Kamrup College Students Union Body.There are several portfolios under the Students Union Body like, the general secretary ,assistant general secretary, major games and minor games secretaries, cultural secretary ,magazine secretary, Debate and literary secretaries ,social service secretary and one vice president. The prime concern of the Students Union Body is to protect and promote the needs and interests of the fellow students. The Union Body responsively organizes the college annual function which is held for minimum 6 days . Every secretary of the Students Body actively arranges the programmes under his/her own portfolio. The Students Union Body also collectively arranges District level Debate Competition,the Freshmens Social ,Sawrasati Puja, Fa-te-ha-o -dowajo ,Cleanliness drives,blood donation camps,Teachers Day celebration,Independence and republic Day celebration etc. spreading the message of integration, cooperation and solidarity. Following are some committees/bodies where the students are given representation--1) Campus Development Committee,2) IQAC, 3) NSS,4) Scout Guide,5) Editorial Board of Kamrupa,the college megazine,RUSA-PMU ,Kamrup college,6)Extension Education Cell,7) Consumers Forum,8)Departmental Cells of every department,9) Anti -ragging Comittee ,10)College Canteen Committee,11)Swaschata Abhiyan Committee, 12)Infrastructure Development Committee,13)Literary Body of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

25

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni of Kamrup College keep in close touch with the the institute. They provide regular assistance and cooperation to their mother institute in almost every aspect. Right from the plantation drive to counselling they keep themselves involve in the college . This year too the alumni meet was held on28th sept.with the participation of more than 40 alumni. They planned a few activities to be carried out by them in academic and non academic activities.A team of them came forward to provide sports training to the students of our college. They showed eager interest to make some government schemes relating to infrastructure of the institution get early implemented

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Governance of Kamrup College, Chamata reflects its vision and mission. Kamrup College, Chamata is committed to all round development of the students who are their studies in this institution of higher education. It envision to introducing a few career oriented and vocational courses for creating self employment avenues among the students, in this highly competitive society. In order to keep poace with the global changes, the college endeavour to achieve quality and excellence among the stackholders. In this age of knowledge expansion, where knowledge commission has been set up, we are also planning to make the college a real centreof excellence in its true sense.

Eastablished in the year 1966 at Chamata of West Nalbari area dominated by rural environment and educational backwardness the mission of the College is to create awareness and inquisitiveness for higher education among the rural people in general and to spread female literacy in particular, thereby enabling them to lead an enlightened life marked by all round development of personality with emphasis on their future ''CAREER'' and to make this institution a key player a matter of creating meritorious students for entering the university and higher pursuits of learning

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Kamrup College takes pride in being receptive to the process of decentralization in various activities of the college, which is possible through the strong and effective cooperation between and participation of the various committees and administration of the college. The disbursement of funds to students in need of financial assistance is decided by the Students Aid Fund Committee, through the process of decentralization. Decentralization is practiced through the committee by effectively curbing down biases, prejudices and any other sort of official

heirarchy, thereby extending equal opportunities to the students who are in dire need of financial support. The four-member committee consists of the teaching staff of the college, along with the assistance of the non-teaching staff, which is formed by the Principal of the college. The Principal has no further authority and jurisdiction over the functioning of the committee. The committee decides on the students in due of the financial aid, through their income certificates and previous year report cards. The capital for the fund is collected during the admission process of the students. The percentage of amount to be taken from the admission fee for the fund is decided by the committee itself.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plan of Lakhimpur Girls' College orients toward the vision, mission and objective of the college, which are alwaystaken into account in every decision-making process of the college. Most of the decisions are taken based on the following areas which are chalked out from the visions and missions of the college:

1.Curriculum Development

2.Teaching and Learning

3.Examination and Evaluation

4.Research and Development

5.Library, ICT and Physical Infrastructure / Instrumentation

For the session 2020-21, the following plan of action was chalkedout for college. 1. Preparation for Cycle-III NAAC Accreditation will be boosted. 2. Subscription of Nlist will be renewed and Research Culture in the College will be promoted. 4. Institutional Infrastructure/Building will be enhanced and the Central Library of the college will be digitized.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The structure of the college consists of the Governing body, the Principal, the teaching staff, the non-teaching staff and the students of the college. The various levels within the college administration is described below: 1. The Governing Body is a major stakeholder of the college. The members are in constant contact with the Principal for decisions pertaining to finance, recruitment of new faculty, infrastructure and other college-related issues and programmes, mainly focusing on the comprehensive development of the college. 2. The Principal is constantly assisted by the Head of theDepartments of the college, the other teaching staff as well as the non-teaching staff. 3. The Head of the Department supervises the smooth operation of the respective departments. 4. The College also has the IQAC, which strives to acheive quality enhancement. The IQAC has an integral part towards the implemetation and maintenence of the overall quality of the institution. 5. The Student Council is headed by the president who is elected democratically by the students. 7. The student council works along with the various commiittees of the college. The committees created mainly deal with issues pertaining to management, administration, cultural, academic and general problems of the college.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance   **B. Any 3 of the above**

and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution takes pride in providing several benefits to its members, both teaching and non-teaching. Some of them are listed below: 1. For Teaching Staff:

- **Leave benefits as per the Government of Assam.**
- **Retirement benefits as per the Government of Assam.**
- **Staff common room with washrooms.**
- **Canteen facilities.**
- **Outdoor and Indoor sports facilities.**
- **IQAC room.**
- **Staff Parking area.**
- **Library facilities.**
- **Clean drinking water facilities.**
- **Departmental rooms with ICT facilities.**

2. For Non-teaching Staff:

- **Office cabins with ICT facilities.**
- **Retirement benefits as per the Government of Assam.**
- **Leave benefits as per the Government of Assam.**
- **Canteen facilities.**
- **Outdoor and Indoor sports facilities.**
- **Clean drinking water facilities.**
- **Parking area.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a Performance Appraisal System for both teaching and Non-Teaching Staff. Both the teaching and nonteaching staff members have to submit their performance report in a prescribed format. Teachers in this report, have to provide

information about their research works, presentations, publications, contributions to corporate life, co-curricular activities, and others. Informations provided in the performance appraisal report are verified and authenticated by IQAC. Teachers of the college join different seminars, workshops, conferences, Orientation Programme, and Refresher courses with due permission from the college and report the same on completion. They have to report it to IQAC as well. This becomes the basis of the promotion of the faculty members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial Management is considered as the life-blood of anyadministrative system. Kamrup CollegeCollege conducts regular Internal and External Financial Audits to strengthen and improve its financial management. All financial dealings (i.e., Payments and receipts) of the college from 1st April to 31st March are verified by the head Assistant and cross-verified by the Principal of the college. Internal Audit is carried out by Chartered Accountants. They verify the facts and express their opinions about the financial statements of the college during the year. These audits are conducted as per the auditing standard of the country. External Audit is done by Office of the Assistant Director of Audit (Local Fund), Government of Assam. Queries and Objections, if raised by the auditors, are resolved by the college authority in due time

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College mobilizes funds both from internal and external sources and makes necessary arrangements for optimal utilization of resources available to the college. To ensure optimal utilization of available resources and check misuse of funds, variousmechanisms such as Purchasing Committee, Construction Committee, audit are employed. The external sources of college funds include- 1. University Grant Commission (UGC). 2. Rashtriya Uchchatar Shiksha Abhiyan (RUSA). 3. Government of Assam. College generates funds from Internal Sources. This includes- 1. Tuition fees from Students 2. Festival and other Fees from students

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) plays an important role in institutionalizing quality assurance strategies and processes. It identifies parameters of qualities, strategies, and chalks out a plan of action for their completion. The institution through IQAC participates in various national assessment and accreditation institutions like the National Institutional Ranking Framework (NIRF), National Assessment and Accreditation Council (NAAC), All India Survey of Higher Education (AISHE). It enables the institution to improve and undergo a systematic change to meet the national and international standards of higher education. To bring a qualitative change in the institution, a mechanism of mentorship programme was introduced. Furthermore, the institution through IQAC encourages the teachers to participate in various faculty development programmes so that they are updated with the latest developments in their respective fields.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes of the college at periodic intervals. It ensures that classes are taken as per the academic calendar of the college and completed in time. It also makes it sure that the results of the semester and Sessional Examinations are analyzed by departments on regular basis. On the basis of these analyses, if any loopholes are found, IQAC ensures that remedial actions are taken by the college. For students who perform poorly in the sessional examinations or cannot follow the classes (slow learners), remedial classes are taken. IQAC also ensures that the latest tools and methodologies of the teaching learning process are in place in the college and properly utilized for the overall benefit of the institution. It encourages the teachers to participate in various courses concerning the teaching-learning process including Refreshers Courses, Orientation programmes, and other faculty development programmes. College

through IQAC also confirms that a sufficient number of relevant books and journals are available at the college library. In fact, College though its IQAC takes all necessary measures to bring a desirable improvement in the teaching-learning process of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

As can be seen through the vision and mission of the insititition, Kamrup College prioritizes the importance of promoting gender equity. Being a visionary for the promotion of equal rights and opportunities for women, the college continuously strives to provide a foundation where such discussions can be undertaken. In

order to be a top-notch instituition which can state with pride that it has vehemently worked for the rights of women, the college has taken the following steps: 1. The observance of "Women's day" every year, which mandates the participation of all the members of the college. 2. Felicitation givento TwelveCovid workers like Women Doctors and Nursesof Chamata Primary Health Center on the occasion of International Women's day. 3. The observance of National Legal Services Day on 9th November, 2020, for the sole objective of empowering women. 4. Online quiz and easy competition has been organised among students for gender equality.

File Description	Documents
Annual gender sensitization action plan	http://www.kamrupcollege.co.in/upload/iqac_file/1664189437.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

College ensures that the different types of degradable and nondegradable wastes are properly managed and disposed of. These are as follows: Solid waste management following : 1. Bio-degradable and non-degradable waste bins are placed in classrooms and academic buildings. 2. These wastes are collected every day. Biodegradable wastes are placed in composting pits which are later

on used as manure for gardens of the college. 3. Non-Degradable wastes are moved to Municipality waste bins for further treatment. 4. A separate solid waste incinerator is there at Girls' Hostel for non-degradable wastes management.

E-Wastes Management: 1. E-wastes such as computers, batteries, and other electrical and electronic parts are sold directly to vendors which ultimately leads to safe disposal. Liquid Wastes Management: Liquid wastes from toilets and lavatory are disposed of in soak pits.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic

5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College is centrally observing Saraswati Puja, Miladun-Nabi, Biswakarmapujaand Sanskrit Divasevery year. In these three occasions students actively participate across all religious and linguistic categories. It reveals the spirit of inclusion and tolerance among the students. Further, according to the guidelines of affiliated universities, our college is annually observing the Youth Festival with five to seven days programmes. The programmes of the youth festival involve participation of all sections of students of our college for the development of their cultural, sports related, literary and artistic spheres. It inculcates individual as well as team spirit among students in the development of their extra-curricular activities. The college is celebrating the International Women's Day to reinforce gender sensitivity among the college fraternity. .Besides, the college along with the NSS unit observes the world environment day as well as earth day to develop environmental awareness among students. Providing the staff with opportunities to utilize two restricted holidays in accordance to the list given by theGovernment of Assam and their own liguistic communities and cultural identities. Encouraging the students to showcase their cultural heritage and providing them the platform for the same through the organisation of functions like college week, freshmen social amongst many.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college takes immense pride in inculcating the constitutional spirit within the members of the college. It has done so in the following ways: 1. A Voter's Awarness Programme through street play was conducted within the college premises on 28/01/20212021. The programme was organized by the District Administration of Nalbari. 2. On the eve of the Legislative Assembly election in Assam, the Department of Political Science in association with IQACof KamrupCollege in order to raise awareness on the importance of voting.

3. Voters' Day was organised on 25th january 2021 by Kamrup College Teacher's Unit, Kamrup College, Chamata. . Themotive behind programme was to motivate the young voters to participate in the democratic process and make the process of voting a mass success. 4. The celebration of "Constitution Day" on 26th November every year by the NCC, which was done in collaboration with the IQAC 5. The observance of two days "International Yoga day" on 20/06/2021 to 21/09/2021 6. Institutionalisation of Safai Abhiyan and tree plantation on the occasion of Gandhi Jayanti on 2nd October by the NCC.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to   B. Any 3 of the above

the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

During 2020-21 Kamrup Collegecelebrated / organized the following national and international commemorative days, events and festivals:

1. National Legal Day on 09-11-2020 2. Sanskrit Diwas on 22 august, 2020 3. National voters' Day, 25th January, 2021 4. 72nd Republic Day 2021 wasobserved in the college as well as participated in the district celebration programme by the students.

5. World Environment Day for the purpose of creating awareness to save environment. 6. International Yoga Day celebrated on 20-06-2020to 21-06-2020

7. Celbrated World Earth Day on 22-04-2021 with the theme RESTORE OUR EARTH

8. Gandi Jayantiwas observed on 2nd October, 2020to mark the birthday of Mahatma Gandhi

9. Celebration ofTeachers' Day (Online), 5th September, 2020as a mark of tribute to the contribution made by teachers to the society on the occasion of birth anniversary of great teacher Dr. Sarvepalli Radhakrishnan.

10.The college observed a Shraddhanjali programme as a mark of tribute to the legendary musical maestro Bharat Ratna Dr. Bhupen Hazarika on his 10th death anniversary on 5th November 2021.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1

TITLE: CREATION OF GREEN COLLEGE CAMPUS

To sensitize all the stakeholders of the Institution abouthealthy and green environment. The institution has taken the opportunity to hone this awareness and motivate the students a sense of promoting green campus and protecting of environmental damages. The college has prepared green policy andstriving hard to reduce the consumption of energy and adopted the solar-energy.

BEST PRACTICE 2

TITLE: ANNUAL COLLEGE DAY To appreciates and recognize the academic and non-academic achievements of the students by rewarding token of appreciation and a certificate.The annual College Day is a humble effort of us, as an Institution, to inculcate a motivation and an appreciation to the young minds for all the excellent performances by them.Every-year students who have excelled in various academic as well as non-academic fields are invited to receive an award. T Parents/ Guardians feel proud while witnessing their wards receiving awards. It inculcates healthy competition among the students.One of the constraints faced during organizing the event is the lack of adequate space. As the event goes on continuously for hours, maintaining of

discipline becomes a problem

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Kamrup College has been continuously working various fields where it is distinctive from the other academic institutions as far its vision, mission and priority is concerned. Some of such distinctive features of the institution are as follows.The faculty members and the students of the college have been contributing a lot towards the building an atmosphere of communal harmony among various sections of people including the Hindus, the Muslims and the Bodos also. During last decade (2020-2021).the college has conducted various public meets in various institutions so as to strengthen the sense of love, brotherhood and tolerance among the common folk. Kamrup College is a symbol of integrity, unity, solidarity and fellow – feeling. In and outside its campus, there has been the rarest of rare incidents of hatred and intolerance. Various scholarly and intellectual personalities are invited as resource persons. All kinds of religious and cultural functions are peacefully conducted and attended by both the Hindus and Muslims. Faculty members join extracurricular activities with literary and cultural N.G.O.s of greater west Nalbari. Besides public meet, there are some programmes like posturing, street – play and interviews with some veteran people , which have given us overwhelming feedback.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

IQAC and Academic Council ,Kamrup College ,Chamata preparethe annual academic calendars which includes the curricular of regular courses,vocational courses and the co-curricular programmes. The planned calendar is forwarded to the daily timetable preparationcommittee .The committee accordingly prepares the college routine by giving equal importance to all the programmes with proper adjustment of infrastructural facilities.As the institutionis affiliated to Gauhati University,therefore it adheres to the Academic Calendar of the University and follows the curriculum laid down by the it .The Academic Council of the College too prepares guidelines and time bound framework in line with the affiliating university to suit the requirements of the CBCS coursesin the beginning of every session. The Admission Committee and Academic Council of the college with the help of every department decide the distribution of Honours, Regular, SEC and GE courses among the students on the basis of their aspiration and choice.The Syllabus courses of the Honours subjects are distributed to all the students at the beginning of each academic session.The bridge courses have helped the advance learners and the tutorial classes have facilitated the slow learners to cope with the curricular aspect.The college has competent, experienced and dedicated faculty staffs which have enriched the curricular aspects of the college over the decades. They have designed and developed the curriculum of self -financed vocational courses.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As an affiliating college of the Gauhati University,the

institution adheres to the academic calendar prepared by it and strictly follows the norms of evaluation process.From the last session ,our college has adopted the method of assessing the academic performance of the students on CBCS evaluation system.For the contineuos academic evaluation of the students in theory subjects, the external or semseter end examinationsof 80% marksare held as per schedule of G.U.The internal assessment of 20% marks is done on the basis of class attendance of the students the sessional marks attained and the assignments submitted.The obtained marks of the sessional examinations and the Unit Tests are shown to the students through display boards.The results of the final examinations are uploaded in the University website.The contineous evaluation of the students also includes seminars,library attendance,field works,group discussion,extension activities,participation in co-curricular activities etc.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

Due to the covid-19 pandemic situation no new in person Add On/certificate courses were introduced in this session .

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

40

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

40

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Higher eduactional institutions are the most influential part of the society . It has a major role to play in integrating cross cutting issues to prepare the youths of . Our college is also playing a significant role on it as the curriculum of some regular courses tries to adress issues related to Professional Ehics ,Gender -eqality ,Human values ,Sustainability etc.Moreover the value added courses also aim at inculcate moral,social,human values and thereby leading to the holistic development of students.The various courses offered by our college which cover the prefessional Ethics,Gender,Human Values and sustainability are :

Curriculum of Education Department

Curriculum of PhilosophyDepartment

Curriculum of Sanskrit Department

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

288

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**D. Feedback collected**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1330

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	**No File Uploaded**

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

284

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	**No File Uploaded**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Advancedand slow learners are identified with the help of in-semester and end-semester assessments. The departments assess the learning levels of the students with the help of classroom activity, questioning session, sudden test and insemester tests. Departmental seminars and Quiz competitions on various topics are also organized by the departments to assess the learning levels of the students. Group discussion is also one of the fruitful methods to know the learning level of the students where different topics are chosen, each member of the group has the opportunity to express topic based knowledge and teacher is one of the mediators of the session. For the advanced learners, career counselling, discussion on advanced topics, group discussions and seminars are organized at departmental level. Also encourage them to write articles, papers and present papers in seminars and participate in inter-college, state and national level competitions. Similarly for the slow learners, remedial or extra classes are arranged. Group discussions are organised for peer-to-peer learning. Academic counselling is provided by the subject teachers. Parent teacher meets are organized to convey academic record or progress of their wards and seek assistance from the parent side.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1330	**23**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The academic departments focus more importance on student centric methods rather than teacher centred methods. The departments organize various extension, community oriented, outreach programmes making students as active participants, so that students can build self-confidence, learn about themselves, understand the perspective of others and the community, acquire diverse experiences, build a sense of harmony and motive of dedication towards the locality.In addition to the theoretical knowledge, departments are striving for creating learning environment where students can able to acquire knowledge by doing or from direct experiences. In arts streamlaboratories are available; for example, Educationlaboratory, Language Lab, Computer lab etc. In these laboratories, students have the opportunity to connect their theoretical knowledge taught in classroom to acquire hands on experience or practical work. Besides, the departments adopt problem centric approaches by assigning field based study, projects to the students as part of insemester or end-semester assessment; for which prescribed methodologies are taught beforehand. Topics or problems are chosen from societal, economic, political, geographical, cultural, health related issues. Students have to visit the field, face the reality, understand the problem, identify the causes followed by suitable methodology and opine recommendations for betterment or solutions of the problems.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college is consistently pursuing in building a sound IT infrastructure for the utilization in Teaching Learning

Process. Every department has not less than one Computer and printers. For the enormous size halls, adequate sound systems are provided for effective communication. Entire college campus is covered by Wi-Fi Web Network with data transmission 100 MBPS. There is additionally one focal smart digital classroom in the college. To convey the learning experiences, faculty members use PPT, Video clippings, films, and so forth. For getting advanced and exceptional information, faculty members take the advantages of e-resources. This is appropriate to make reference to that the world is coming over the Covid19 pandemic. During the lockdown period which stays over one year, the college and explicitly every teacher had to keep alive the teaching process for the students with the assistance of ICT. Notwithstanding the College ICT Framework, every teacher has

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

23

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

23

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Kamrup College is affiliated to Gauhati University; as such the college follows the guidelines of Gauhati University in conducting examinations and evaluation. In every year, the University issues Academic Calendar for the General Degree Colleges and Institutes affiliated to the University. Following the academic calendar, notifications for 1st and 2nd Sessional Tests are issued by the college, set the question papers by the concerned departments of the college and examinations are conducted. For making the internal assessment more transparent, Notifications of obtained marks in internal assessments including in assignments, seminars and group-discussions, are displayed in departmental notice boards. Records pertaining to internal assessments like, attendancesheet, question papers, evaluated answer scripts, mark-folios are kept by the Head of Departments which can be checked by the students and their parents. Academic counselling is conducted based on the students' progression. Assessment of mid-semester Feedbacks received from students is done by the departments. Students performance review meeting along with parent's meets are organized in departmental level. Remedial classes are arranged if needed. Finally, internal assessment marks are supplied to the University for declaration of end-semester Results.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has adopted the following mechanisms to deal with grievances pertains to internal examinations; First of all, obtained scores are displayed in the departmental notice boards and evaluated answer scripts are shown to the students. If there is any grievance from student side, she (institute of girl education) can approach the class teacher or Head of the department. 1. Answer scripts of the student who lodged the grievance are reevaluated by the same or another teacher of the department and intimate the marks to the student within 4- 6 days. 2. Students performance review meeting along with parent's meets are organized in departmental level. 3. Academic counselling is provided by the departments based on students' progression. 4. There is a structured individual Feed-back System in each department.

Still there is any unresolved grievance, same is referred to the Principal through the Head of the Department.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

As the institution is affiliated to Gauhati University, it follows the curriculum of the affiliating university and offers the stated Programmes offered by the university. Hence, the course outcomes (CO) of the Programmes offered by the institution and the course outcomes of the Programmes offered by the university are the same. The various UG Programmes offered by the parent university is available in the official website of the university which can be downloaded by the affiliating colleges. For all the programmes and courses offered by this college, programme or course specific outcomes are clearly stated and uploaded in the college website. The teachers of the institution are aware of the Programme and the CO of their concerned subjects as a hardcopy of the same is available in each department for ready reference. The students can avail the same or can search the CO in the parent university website for their reference. Their confusions, if any, are cleared by the faculty members. Moreover, in the beginning of each course the faculty members communicate the respective CO by referring to the 6th semester results of each programme, the progression of the passed out students to higher

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://kamrupcollege.co.in/upload/iqac_file/1653111237.pdf
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the

institution.

The attainment of Programme outcome (PO) and Course outcome (C0) is given utmost importance and hence evaluated by the institution. As an affiliated college, the institution follows the curriculum of the Gauhati University; but it has the liberty to conduct Sessional Examinations to evaluate the CO. The institution adopts the following ways to evaluate CO and PO. Attainment of CO: Attainment of the CO is evaluated at different stages of teaching by adopting various techniques specific to the courses. After timely completion of the syllabus, course outcome (CO) is evaluated through organizing course based seminars and workshops, project works and assignments; conducting field surveys and class tests etc. The sessional examination conducted internally by the institution contributes to the evaluation of the CO. Attainment of PO: The attainment of PO is evaluated through students' progression to higher studies in the parent university or to any other higher educational institutions both within and outside the state. Another method of evaluating PO is the students' placements in different sectors. The feedback system of the different stakeholders especially students' feedback helps the institution in evaluating the attaining the PO.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://kamrupcollege.co.in/upload/iqac_file/1653111237.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

279

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.kamrupcollege.co.in/upload/iqac_file/1664525277.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	[View File]()
Any additional information	[View File]()
List of workshops/seminars during last 5 years (Data Template)	[View File]()

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	[View File]()
List of research papers by title, author, department, name and year of publication (Data Template)	[View File]()

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

23

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In order to sensitize the students to various socio-economic and political issues, KamrupCollege, Chamata undertakes several extension activities in the neighbourhood communities/areas. The programmes are as follow:

1. **During the Covid-19 pandemic period, Kamrup College Girls' hostel has been allowed for the pupose of using as a Quarantine Center from June,2020 to Nov.,2020.**
2. **During the pandemic period the Kamrup College Teachers' Unit (KCTU) has organised a day long Covid TestProgramme in collaboration with Swahid Mukunda Kakati Civil Hospital, Nalbari.**
3. **An online easy competition was organised among students in order to senstitize them about environment on account of World Environment Day 05-06-2021.**
4. **Covid-19 awareness online quiz competition was organised by KCTU during the time of pandemic.**
5. **International Yoga day was celebrated on 20-06-2021 to 21-06-2021under the sponsorship of KCTUin order to sensitizehealth and wellness among teachers and students by following covid protocols.**
6. **A voter's awareness programmewas organized by the department of Political Science in collaboration with IQAC on 25/01/2021.**
7. **Celebration of Earth Day and Sapling plantations created awareness about the importance of saving our mother earth through plantations.**
8. **Felicitation to twelve Covid warriors from Chamata PHC on**

the occasion of International Women's Day on 08/03/2021.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

01

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	**No File Uploaded**

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the

year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

38

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

02

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Kamrup College has adequate infrastructure and physical facilities for the smooth conducting of the teaching-learning process. These facilities are arranged to enhance academic excellence according to its vision and strategic objective. It may be categorized as under

i) Teaching -learning Resources i.e. infrastructure required for the class room, library, laboratory, computer equipment, computer center, digital classroom, conference hall, etc.

ii) Teaching-learning support facilities like Girls hostels, Canteen, Gymnasium hall, Sports play ground, etc.

iii) Utility facilities like safe drinking water, girls' common room,auditorium, Boys' common room, power generator. The daily classes are scheduled for optimal utilization of the physical classroom infrastructure. Computer equipment like projectors, smartboards,digital markers, pointers, etc. are commonly used during the time of the seminar/workshop presentation and day-to-day classes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To focus on the importance of extracurricular activities in an educational institution, KamrupCollege has been taking well initiative for the establishment of adequate cultural and sports facilities over the years. The institute also encourages and facilitates the students to take part in different cultural and sports activities, like the annual college week sports and cultural competition, inter-college sports, Youth festival and cultural championship of different events organised by affiliating university. Each and every year the college students participate in the college week and university cultural festival. There is a secretary of Cultural portfolio in college student union and a professor-in-charge of cultural department, who are jointly work for holistic development of cultural side. The students enthusiastically participated in several cultural events like singing, dancing, drama, etc. Similarly, the college has also appointed three professors-in-charge for three sports facilities, i.e. one for Indoor games, one for Outdoor games, and another for gymnasium for taking the responsibilities of proper use and maintenence of sports facilities of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

8

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

75.2

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Gaurikanta Talukdar Library, Kamrup College, Chamata automated under SOUL Software (2.0) under INFLIBNET. All books are computerised and circulated under SOUL Software. OPAC system are also available for the students The Library also membership under INFLIBNET N-List Family also. The Gaurikanta Talukdarlibrary also has the 'D Space' digital library software. It has been installed to organise, manage and provide access to institutional repositories and other digital versions of resources viz. college magazine, college annual News Letter, etc. have been stored and made easily accessible to the users. There is a Library Committee which is responsible for making necessary purchases as per recommendations received from the teaching departments of the college. The committee periodically

takes stock of the functioning of the library. To ensure the return of books from the students' end, it is made compulsory for the students to collect 'Library clearance certificate' before semester examinations.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	http://www.kamrupcollege.co.in/library.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

233857

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15 : 55

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has provided an emphasis on the maintenance and utilization of IT facilities to ensure efficient functioning. Computer maintenance is done regularly and nonrepairable systems are disposed of. There is an IT Committee for making necessary purchases as per recommendations received from the teaching departments/ administrative office of the college. The Committee takes stock of the IT infrastructure of the college and is responsible for timely up-gradation of the IT resources as and when necessary. The college has about 52computers, 1computer labs, 12internet-connected systems with 10-30mbpsMBPS bandwith.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

65

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**C.10 - 30MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

99.5

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Kamrup College,Chamata follows well-formulated procedures and policies for maintenance and utilization of its all physical facilities and academic support facilities. It ensures the optimal allocation and utilization of funds for maintenance of infrastructure and purchase of new equipment.The class rooms are divided into two kinds -the Halls and General Classrooms. The Psychological Laboratory is kept under the supervision of the Dept.of Education.The Language Lab is maintained by the Dept. Of English.There is a Library Committee which monitors and takes care of all the accessories, materials and assets of the library. The Campus Development Committee keeps supervision of all the general properties of the college.The whole campus is kept under the surveillance of a number of CC cameras .The Sports Committee of the college supervises and maintains the

infrastructural facilities and the outdoor and indoor sports items. The Canteen Committee looks after running of the canteen in hygienic way. The Gym and Fitness Cell maintains the College Gym. Physical verification of the electronics accessories and electrical equipment, water taps, pipes,water purifier, power generator are maintained either by the mechanics, engineers appointed by the college authority or by respective companies. Fire extinguishers are installed at every corridor of the college campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.kamrupcollege.co.in/upload/iqac_file/1652261459.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

126

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

12

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

12

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

18

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

24

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

03

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a democratically elected Student Council named Kamrup College Students Union Body.There are several portfolios under the Students Union Body like, the general secretary ,assistant general secretary, major games and minor games secretaries, cultural secretary ,magazine secretary, Debate and literary secretaries ,social service secretary and one vice president. The prime concern of the Students Union Body is to protect and promote the needs and interests of the fellow students. The Union Body responsively organizes the college annual function which is held for minimum 6 days . Every secretary of the Students Body actively arranges the programmes under his/her own portfolio. The Students Union Body also collectively arranges District level Debate Competition,the Freshmens Social ,Sawrasati Puja, Fa-te-ha-o -dowajo ,Cleanliness drives,blood donation camps,Teachers Day celebration,Independence and republic Day celebration etc. spreading the message of integration, cooperation and solidarity. Following are some committees/bodies where the students are given representation--1) Campus Development Committee,2) IQAC, 3) NSS,4) Scout Guide,5) Editorial Board of Kamrupa,the college megazine,RUSA-PMU ,Kamrup college,6)Extension Education Cell,7) Consumers Forum,8)Departmental Cells of every department,9) Anti -ragging Comittee ,10)College Canteen Committee,11)Swaschata Abhiyan Committee, 12)Infrastructure Development Committee,13)Literary Body of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]()

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

25

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni of Kamrup College keep in close touch with the the institute. They provide regular assistance and cooperation to their mother institute in almost every aspect. Right from the plantation drive to counselling they keep themselves involve in the college . This year too the alumni meet was held on28th sept.with the participation of more than 40 alumni. They planned a few activities to be carried out by them in academic and non academic activities.A team of them came forward to provide sports training to the students of our college. They showed eager interest to make some government schemes relating to infrastructure of the institution get early implemented

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Governance of Kamrup College, Chamata reflects its vision and mission. Kamrup College, Chamata is committed to all round development of the students who are their studies in this institution of higher education. It envision to introducing a few career oriented and vocational courses for creating self employment avenues among the students, in this highly competitive society. In order to keep poace with the global changes, the college endeavour to achieve quality and excellence among the stackholders. In this age of knowledge expansion, where knowledge commission has been set up, we are also planning to make the college a real centreof excellance in its true sense.

Eastablished in the year 1966 at Chamata of West Nalbari area dominated by rural environment and educational backwardness the mission of the College is to create awareness and inquisitiveness for higher education among the rural people in general and to spread female literacy in particular, thereby enabling them to lead an enlightened life marked by all round development of personality with emphasis on their future ''CAREER'' and to make this institution a key player a matter of creating meritorious students for entering the university and higher pursuits of learning

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Kamrup College takes pride in being receptive to the process of decentralization in various activities of the college, which is possible through the strong and effective cooperation between and participation of the various committees and administration of the college. The disbursement of funds to students in need of financial assistance is decided by the Students Aid Fund Committee, through the process of decentralization. Decentralization is practiced through the committee by

effectively curbing down biases, prejudices and any other sort of official heirarchy, thereby extending equal opportunities to the students who are in dire need of financial support. The four-member committee consists of the teaching staff of the college, along with the assistance of the non-teaching staff, which is formed by the Principal of the college. The Principal has no further authority and jurisdiction over the functioning of the committee. The committee decides on the students in due of the financial aid, through their income certificates and previous year report cards. The capital for the fund is collected during the admission process of the students. The percentage of amount to be taken from the admission fee for the fund is decided by the committee itself.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plan of Lakhimpur Girls' College orients toward the vision, mission and objective of the college, which are alwaystaken into account in every decision-making process of the college. Most of the decisions are taken based on the following areas which are chalked out from the visions and missions of the college:

1.Curriculum Development

2.Teaching and Learning

3.Examination and Evaluation

4.Research and Development

5.Library, ICT and Physical Infrastructure / Instrumentation

For the session 2020-21, the following plan of action was chalkedout for college. 1. Preparation for Cycle-III NAAC Accreditation will be boosted. 2. Subscription of Nlist will be renewed and Research Culture in the College will be promoted. 4. Institutional Infrastructure/Building will be enhanced and

the Central Library of the college will be digitized.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The structure of the college consists of the Governing body, the Principal, the teaching staff, the non-teaching staff and the students of the college. The various levels within the college administration is described below: 1. The Governing Body is a major stakeholder of the college. The members are in constant contact with the Principal for decisions pertaining to finance, recruitment of new faculty, infrastructure and other college-related issues and programmes, mainly focusing on the comprehensive development of the college. 2. The Principal is constantly assisted by the Head of theDepartments of the college, the other teaching staff as well as the non-teaching staff. 3. The Head of the Department supervises the smooth operation of the respective departments. 4. The College also has the IQAC, which strives to acheive quality enhancement. The IQAC has an integral part towards the implemetation and maintenence of the overall quality of the institution. 5. The Student Council is headed by the president who is elected democratically by the students. 7. The student council works along with the various commiittees of the college. The committees created mainly deal with issues pertaining to management, administration, cultural, academic and general problems of the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution takes pride in providing several benefits to its members, both teaching and non-teaching. Some of them are listed below: 1. For Teaching Staff:

- Leave benefits as per the Government of Assam.
- Retirement benefits as per the Government of Assam.
- Staff common room with washrooms.
- Canteen facilities.
- Outdoor and Indoor sports facilities.
- IQAC room.
- Staff Parking area.
- Library facilities.
- Clean drinking water facilities.
- Departmental rooms with ICT facilities.

2. For Non-teaching Staff:

- Office cabins with ICT facilities.
- Retirement benefits as per the Government of Assam.
- Leave benefits as per the Government of Assam.
- Canteen facilities.
- Outdoor and Indoor sports facilities.
- Clean drinking water facilities.
- Parking area.

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File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a Performance Appraisal System for both teaching and Non-Teaching Staff. Both the teaching and nonteaching staff members have to submit their performance

report in a prescribed format. Teachers in this report, have to provide information about their research works, presentations, publications, contributions to corporate life, co-curricular activities, and others. Informations provided in the performance appraisal report are verified and authenticated by IQAC. Teachers of the college join different seminars, workshops, conferences, Orientation Programme, and Refresher courses with due permission from the college and report the same on completion. They have to report it to IQAC as well. This becomes the basis of the promotion of the faculty members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial Management is considered as the life-blood of anyadministrative system. Kamrup CollegeCollege conducts regular Internal and External Financial Audits to strengthen and improve its financial management. All financial dealings (i.e., Payments and receipts) of the college from 1st April to 31st March are verified by the head Assistant and cross-verified by the Principal of the college. Internal Audit is carried out by Chartered Accountants. They verify the facts and express their opinions about the financial statements of the college during the year. These audits are conducted as per the auditing standard of the country. External Audit is done by Office of the Assistant Director of Audit (Local Fund), Government of Assam. Queries and Objections, if raised by the auditors, are resolved by the college authority in due time

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College mobilizes funds both from internal and external sources and makes necessary arrangements for optimal utilization of resources available to the college. To ensure optimal utilization of available resources and check misuse of funds, variousmechanisms such as Purchasing Committee, Construction Committee, audit are employed. The external sources of college funds include- 1. University Grant Commission (UGC). 2. Rashtriya Uchchatar Shiksha Abhiyan (RUSA). 3. Government of Assam. College generates funds from Internal Sources. This includes- 1. Tuition fees from Students 2. Festival and other Fees from students

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) plays an important role in institutionalizing quality assurance strategies and processes. It identifies parameters of qualities, strategies, and chalks out a plan of action for their completion. The institution through IQAC participates in various national assessment and accreditation institutions like the National Institutional Ranking Framework (NIRF), National Assessment and Accreditation Council (NAAC), All India Survey of Higher Education (AISHE). It enables the institution to improve and undergo a systematic change to meet the national and international standards of higher education. To bring a qualitative change in the institution, a mechanism of mentorship programme was introduced. Furthermore, the institution through IQAC encourages the teachers to participate in various faculty development programmes so that they are updated with the latest developments in their respective fields.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes of the college at periodic intervals. It ensures that classes are taken as per the academic calendar of the college and completed in time. It also makes it sure that the results of the semester and Sessional Examinations are analyzed by departments on regular basis. On the basis of these analyses, if any loopholes are found, IQAC ensures that remedial actions are taken by the college. For students who perform poorly in the sessional examinations or cannot follow the classes (slow learners), remedial classes are taken. IQAC also ensures that the latest tools and methodologies of the teaching learning process are in place in the college and properly utilized for the overall

benefit of the institution. It encourages the teachers to participate in various courses concerning the teaching-learning process including Refreshers Courses, Orientation programmes, and other faculty development programmes. College through IQAC also confirms that a sufficient number of relevant books and journals are available at the college library. In fact, College though its IQAC takes all necessary measures to bring a desirable improvement in the teaching-learning process of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

As can be seen through the vision and mission of the insititition, Kamrup College prioritizes the importance of promoting gender equity. Being a visionary for the promotion of equal rights and opportunities for women, the college continuously strives to provide a foundation where such discussions can be undertaken. In order to be a top-notch instititution which can state with pride that it has vehemently worked for the rights of women, the college has taken the following steps: 1. The observance of "Women's day" every year, which mandates the participation of all the members of the college. 2. Felicitation givento TwelveCovid workers like Women Doctors and Nursesof Chamata Primary Health Center on the occasion of International Women's day. 3. The observance of National Legal Services Day on 9th November, 2020, for the sole objective of empowering women. 4. Online quiz and easy competition has been organised among students for gender equality.

File Description	Documents
Annual gender sensitization action plan	http://www.kamrupcollege.co.in/upload/iqac_file/1664189437.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling

system Hazardous chemicals and radioactive waste management

College ensures that the different types of degradable and nondegradable wastes are properly managed and disposed of. These are as follows: Solid waste management following : 1. Bio-degradable and non-degradable waste bins are placed in classrooms and academic buildings. 2. These wastes are collected every day. Biodegradable wastes are placed in composting pits which are later on used as manure for gardens of the college. 3. Non-Degradable wastes are moved to Municipality waste bins for further treatment. 4. A separate solid waste incinerator is there at Girls' Hostel for non-degradable wastes management.

E-Wastes Management: 1. E-wastes such as computers, batteries, and other electrical and electronic parts are sold directly to vendors which ultimately leads to safe disposal. Liquid Wastes Management: Liquid wastes from toilets and lavatory are disposed of in soak pits.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts	**C. Any 2 of the above**

Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College is centrally observing Saraswati Puja, Miladun-Nabi, Biswakarmapujaand Sanskrit Divasevery year. In these three occasions students actively participate across all religious and linguistic categories. It reveals the spirit of inclusion and tolerance among the students. Further, according to the guidelines of affiliated universities, our college is annually observing the Youth Festival with five to seven days programmes. The programmes of the youth festival involve participation of all sections of students of our college for the development of their cultural, sports related, literary and artistic spheres. It inculcates individual as well as team spirit among students in the development of their extra-curricular activities. The college is celebrating the International Women's Day to reinforce gender sensitivity among the college fraternity. .Besides, the college along with the NSS unit observes the world environment day as well as earth day to develop environmental awareness among students. Providing the staff with opportunities to utilize two restricted holidays in accordance to the list given by theGovernment of Assam and their own liguistic communities and cultural identities. Encouraging the students to showcase their cultural heritage and providing them the platform for the same

through the organisation of functions like college week, freshmen social amongst many.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college takes immense pride in inculcating the constitutional spirit within the members of the college. It has done so in the following ways: 1. A Voter's Awarness Programme through street play was conducted within the college premises on 28/01/20212021. The programme was organized by the District Administration of Nalbari. 2. On the eve of the Legislative Assembly election in Assam, the Department of Political Science in association with IQACof KamrupCollege in order to raise awareness on the importance of voting.

3. Voters' Day was organised on 25th january 2021 by Kamrup College Teacher's Unit, Kamrup College, Chamata. . Themotive behind programme was to motivate the young voters to participate in the democratic process and make the process of voting a mass success. 4. The celebration of "Constitution Day" on 26th November every year by the NCC, which was done in collaboration with the IQAC 5. The observance of two days "International Yoga day" on 20/06/2021 to 21/09/2021 6. Institutionalisation of Safai Abhiyan and tree plantation on the occasion of Gandhi Jayanti on 2nd October by the NCC.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and	**B. Any 3 of the above**

conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	[View File]()
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File]()
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

During 2020-21 Kamrup Collegecelebrated / organized the following national and international commemorative days, events and festivals:

1. National Legal Day on 09-11-2020 2. Sanskrit Diwas on 22 august, 2020 3. National voters' Day, 25th January, 2021 4. 72nd Republic Day 2021 wasobserved in the college as well as participated in the district celebration programme by the students.

5. World Environment Day for the purpose of creating awareness to save environment. 6. International Yoga Day celebrated on 20-06-2020to 21-06-2020

7. Celbrated World Earth Day on 22-04-2021 with the theme RESTORE OUR EARTH

8. Gandi Jayantiwas observed on 2nd October, 2020to mark the birthday of Mahatma Gandhi

9. Celebration ofTeachers' Day (Online), 5th September, 2020as a mark of tribute to the contribution made by teachers to the society on the occasion of birth anniversary of great teacher Dr. Sarvepalli Radhakrishnan.

10.The college observed a Shraddhanjali programme as a mark of tribute to the legendary musical maestro Bharat Ratna Dr. Bhupen Hazarika on his 10th death anniversary on 5th November 2021.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1

TITLE: CREATION OF GREEN COLLEGE CAMPUS

To sensitize all the stakeholders of the Institution abouthealthy and green environment. The institution has taken the opportunity to hone this awareness and motivate the students a sense of promoting green campus and protecting of environmental damages. The college has prepared green policy andstriving hard to reduce the consumption of energy and adopted the solar-energy.

BEST PRACTICE 2

TITLE: ANNUAL COLLEGE DAY To appreciates and recognize the academic and non-academic achievements of the students by rewarding token of appreciation and a certificate.The annual College Day is a humble effort of us, as an Institution, to inculcate a motivation and an appreciation to the young minds

for all the excellent performances by them.Every-year students who have excelled in various academic as well as non-academic fields are invited to receive an award. T Parents/ Guardians feel proud while witnessing their wards receiving awards. It inculcates healthy competition among the students.One of the constraints faced during organizing the event is the lack of adequate space. As the event goes on continuously for hours, maintaining of discipline becomes a problem

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Kamrup College has been continuously working various fields where it is distinctive from the other academic institutions as far its vision, mission and priority is concerned. Some of such distinctive features of the institution are as follows.The faculty members and the students of the college have been contributing a lot towards the building an atmosphere of communal harmony among various sections of people including the Hindus, the Muslims and the Bodos also. During last decade (2020-2021).the college has conducted various public meets in various institutions so as to strengthen the sense of love, brotherhood and tolerance among the common folk. Kamrup College is a symbol of integrity, unity, solidarity and fellow – feeling. In and outside its campus, there has been the rarest of rare incidents of hatred and intolerance. Various scholarly and intellectual personalities are invited as resource persons. All kinds of religious and cultural functions are peacefully conducted and attended by both the Hindus and Muslims. Faculty members join extracurricular activities with literary and cultural N.G.O.s of greater west Nalbari. Besides public meet, there are some programmes like posturing, street – play and interviews with some veteran people , which have given us overwhelming feedback.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

College chalked out a plan of action on the following areas:

1. To continue Online Classes and expand Extension activities by the college through IQAC, NCC, NSS, and departments.

2.To introduce induction sessions/programmes for First Semester Students by students' council of every department.

3.To streamline activities conducted by all committees/societies and mandate programmes on quality and skill training by all the committees/societies

4.To organize more programmes on research ethics and codes of conduct.

5.To promote Sports, cultural and literary activities in the college.

6.To promote Research Environment in the college through invited Lecture Sessions and publication of books/Journals.